

School Emergency Drills

Documentation Form

Type of Drill	Time of Drill
Fire Drill (5 required) <input checked="" type="checkbox"/>	Standard <input checked="" type="checkbox"/>
Tornado Drill (2 required)	Class Change
Lock Down/Shelter in Place Drill (3 required)	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 10/17/17 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3min 36 sec

Total Participants: 300

Remarks: Remind teachers to close doors.

This report is for emergency drill # 2 for school year 17/18.

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: Andrea Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

AND/OR

Fire (fire chief or designee)

Name & Title Bob Cochran / Fire Inspector
Mike Gregorich / Fire Fighter