

School Emergency Drills Documentation Form

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required) #3	Standard
<input type="checkbox"/> Tornado Drill (2 required)	Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required)	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**
Date of Drill: 11/7/17 Time drill was held: 2:30 (pm/am)
Exact time required to evacuate/shelter/secure: 2 min 23 sec.
Total Participants: 300
Remarks: _____

This report is for emergency drill # 3 for school year 17/18.
Name of person conducting drill: **Andrea Ballard**
Title of person conducting drill: **Principal**
Signature of person conducting drill: *Ballard*

Drill Was Coordinated With:
 Emergency Management Coordinator
Name & Title: **Teresa Schwalbach. PEM, Emergency Management Coordinator**

AND/OR
 Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

AND/OR
 Fire (fire chief or designee)
Name & Title Rob Cochran / Fire Inspector
Mike Gregorich / Fire Fighter