

School Emergency Drills

Documentation Form

Type of Drill	Time of Drill
Fire Drill (5 required)	Standard
<u>Tornado Drill (2 required)</u> x2	Class Change
Lock Down/Shelter in Place Drill (3 required)	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 4/13/18 Time drill was held: 9:35 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min 13 sec.

Total Participants: 294

Remarks: Students moved quickly and knew exactly where to go.

This report is for emergency drill # 2 for school year 17/18

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: ABallard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

AND/OR

Fire (fire chief or designee)

Name & Title _____