

# School Emergency Drills

## Documentation Form

Type of Drill	Time of Drill
<input checked="" type="radio"/> Fire Drill (5 required) #5	<input checked="" type="radio"/> Standard
<input type="radio"/> Tornado Drill (2 required)	<input type="radio"/> Class Change
<input type="radio"/> Lock Down/Shelter in Place Drill (3 required)	<input type="radio"/> Recess
	<input type="radio"/> Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 5/7/18 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3:45

Total Participants: 250

Remarks: Teachers need to remember to close windows before leaving.

This report is for emergency drill # 5 for school year 17/18

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

**AND/OR**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

**AND/OR**

Fire (fire chief or designee)

Name & Title Ron DeMasse, Fire Chief