

School Emergency Drills

Documentation Form

Type of Drill	Time of Drill
<u>Fire Drill (5 required) #2</u>	<u>Standard</u>
Tornado Drill (2 required)	Class Change
Lock Down/Shelter in Place Drill (3 required)	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**
Date of Drill: 10-24-18 Time drill was held: 11:00 (pm/am)
Exact time required to evacuate/shelter/secure: 1 min 45 sec
Total Participants: _____
Remarks: one high school student was pulled
teacher recognized missing student
This report is for emergency drill # _____ for school year 2018-2019
Name of person conducting drill: ~~Andrea Ballard~~ David Gilbert
Title of person conducting drill: ~~Principal~~ Dean of Students
Signature of person conducting drill: David Gilbert

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

AND/OR

Fire (fire chief or designee)
Name & Title Mike Gregorich FF/EMT