

School Emergency Drills

Documentation Form

Type of Drill	Time of Drill
Fire Drill (5 required)	Standard
Tornado Drill (2 required)	Class Change
<u>Lock Down/Shelter in Place Drill (3 required)</u>	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 2/15/19 Time drill was held: 2:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min

Total Participants: 268

Remarks: _____

This report is for emergency drill # 2 for school year 18/19

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

AND/OR

Fire (fire chief or designee)

Name & Title _____