

School Emergency Drills

Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down/Shelter in Place Drill (3 required)

Recess

x1

Other Events

Name of Reporting School: NORTH STAR ACADEMY

Date of Drill: 10/8/19 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 38 sec.

Total Participants: 251

Remarks: _____

This report is for emergency drill # 1 for school year 19/20

Name of person conducting drill: Andrea Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: Teresa Schwalbach. PEM, Emergency Management Coordinator

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

AND/OR

Fire (fire chief or designee)

Name & Title _____