



NORTHERN MICHIGAN
UNIVERSITY

CHARTER SCHOOLS
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April 13, 2020

Andrea Ballard, Superintendent
North Star Montessori Academy

Re: Approval of **Continuity of Learning and COVID-19 Response Plan (“Plan”)**

Dear Ms. Ballard:

I am pleased to inform you that the Plan for North Star Montessori Academy (“Academy”) has been approved by Northern Michigan University Charter Schools Office and will be transmitted by our office to the State Superintendent of Public Instruction and the State Treasurer.

You may proceed with Plan implementation for the remainder of the 2019-2020 school year and, if applicable, other elements that affect the 2020-2021 school year.

Please also proceed with the following next steps:

- To fulfill one of the required assurances, immediately add a copy of the approved Plan, assurances document, and budget outline to the Academy’s website. An approved copy of the Plan is attached to the same email and also can be found in Epicenter.
- Present the Plan to the Academy’s Board of Directors (“Academy Board”) at its next scheduled meeting. At that meeting, the Academy Board should approve any necessary amendments to the Academy’s 2019-2020 budget or other relevant agreements needed to implement the Plan. In accordance with the Terms and Conditions of the Academy’s charter contract (“Contract”), the approved Plan shall constitute “Covid-19 Contract Amendment to the Contract upon approval by the Academy Board. This Contract amendment will remain in effect as long as the Plan remains in effect. Please recall I sent a draft resolution form for the Academy Board to use in approving the Plan and Contract amendment via email on 4/13/2020.

Thank you for all your efforts to keep student learning moving forward in these trying times. If you have any further questions or need additional support, please do not hesitate to contact us.

Sincerely,

K.C. Holder, Director

Cc: Roger Zappa