

Minutes of the Regular Board Meeting for North Star Montessori Academy. Held in the North Star Montessori Academy Cafeteria on December 10<sup>th</sup>, 2025 at 4:15pm

Members Present: Melissa Bowers, Roger Zappa, Marguerite Guter, Jessica Pfitzer, Derek Pugh

Others Present: Mary VanderMolen, Angela Chang, Taylor Gaudreau, Andrea Knack (NMU), Frank Patterson

The meeting was called to order by President Melissa Bowers at 4:15pm

1. A quorum of the board was established.
2. There were no agenda adoptions needed.
3. Public comment:
  - a. Andrea Knack, Program Administrator for Specialized Classrooms at Marquette-Alger RESA, provided a brief introduction. She shared that administrators from Marquette-Alger RESA will be attending board meetings throughout the county over the course of the year and emphasized that Marquette-Alger RESA is available to support the district in any way possible.
4. Presentation of Audit from Michael Greutz from Anderson, Tackman & Co
  - a. Michael Greutz from Anderson, Tackman & Co. presented the Board with the financial audit completed over the past couple of months. He reviewed key points from the audit, highlighting areas that are working well and identifying areas where North Star can continue to improve. Michael noted that the audit went very well this year.
  - b. **Board Member Comments:** A discussion was held to address questions from the Board regarding the audit and to allow Mr. Greutz to review certain items in more detail.

#### **Consent Agenda**

5. Chief Financial Officer Frank Patterson provided the Board with a brief overview of the bills and financial documents for the past month. He also reviewed the status of current grants and discussed upcoming grants that North Star plans to apply for.
6. Motion by Jessica Pfitzer to approve the proposed Consent Agenda, supported by Derek Pugh. Motion passed 4-0.

#### **Action Items**

7. Approval of Fall 2025 Board Policy Updates
  - a. Superintendent Mary VanderMolen reviewed several new board policies included in the Fall 2025 update.
  - b. **Board Member Comment:** None.
8. Motion by Jessica Pfitzer to approve the Fall 2025 Board Policy Updates, supported by Marguerite Guter. Motion passed 5-0.

#### **Reports**

9. Teachers First Report:

- a. Michelle Kyles from Teachers First was unable to attend the meeting. The Board reviewed the Teachers First report she submitted, which was included in the board packet.

10. Superintendent Report:

- a. Superintendent Mary VanderMolen provided the Board with an update on events scheduled for the upcoming week prior to North Star's year-end break. These events include Santa's Workshop, School Spirit Week, the music program and instrumental concert, and various classroom activities. She recognized the leadership team for their hard work toward achieving the district's MICIP goals and gave special recognition to Blake Broxson, Jake McGee, and Cameron Nabors for their dedication and willingness to assist whenever and however needed.

11. NMU Chart Schools Office Report:

- a. Betty LaPointe was unable to attend the meeting; Andrea Knack attended on her behalf. Andrea provided the Board with an update on the board workshop to be held in Mount Pleasant in April and informed the Board of new training opportunities that will be available to board members at the start of the new year.

12. Next regularly scheduled meeting is Wednesday, January 28th, 2025 at 4:15 pm

13. Public Comment: None

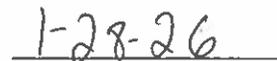
14. Board Member Comment: None

15. Motion by Jessica Pfitzer to adjourn, supported by Roger Zappa . Motion passed 5-0.

16. Meeting adjourned at 5:13pm.

  
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Melissa Bowers, NSMA Board Secretary

  
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Date Approved